

Instructions for Paying Property Tax Electronically

We use Certified Payments to handle all electronic payments (credit and debit cards, and eChecks). A convenience fee is charged. The eCheck option is a small flat fee. Payment by card is a percentage of the payment. The amount of the fee will be provided to you before you commit to the payment.

Online Payment Option

1. Use the ***Property Search*** option in the above tab to find your account. You can search by **name, address, or Property ID**.
2. Once you have found and opened your account, click on the ***Pay Taxes*** option in the upper-right portion of the screen.
3. If you have tax due, this will open the payment window at the bottom of the screen.
4. Insert the payment amount, or check the tax year and move on to the payment process, following the on-screen instructions.

Phone Payment Option

If you prefer to use the Phone option for payment you will need your **Property ID**, the **amount** you want to pay, and this **Bureau Code 1785892**. With the above information on hand, call **866-549-1010**. The phone attendant will walk you through the payment process.

Making Escrow Payments?

If you have no current tax due, and you want to use Certified Payments to place money in escrow, you will have to use the **phone option**.